



# ELECTRICAL WORK ORDER

MAIL TO: McAllen Convention Center, 700 Convention Center Blvd., McAllen , Texas 78501  
 Phone: 956-681-3800 Fax: 956-681-3840 www.mcallenconventioncenter.net

**PLEASE PRINT OR TYPE:** Payment in Full must be rendered before service is connected. **PERSONAL CHECKS ARE NOT ACCEPTED.**

NAME OF EVENT: \_\_\_\_\_ BOOTH # \_\_\_\_\_

EXHIBIT NAME: \_\_\_\_\_ PHONE # \_\_\_\_\_

AUTHORIZED PERSON (PRINT): \_\_\_\_\_ TITLE: \_\_\_\_\_

FORM OF PAYMENT: Enclosed is my cashier's check or money order in the amount of \$ \_\_\_\_\_ Advance \_\_\_\_\_ On Day of Event \_\_\_\_\_

\_\_\_\_ Visa \_\_\_\_ MC \_\_\_\_ AmEx \_\_\_\_ Discover Credit Card # \_\_\_\_\_ Security Code \_\_\_\_\_ Exp.Date. \_\_\_\_\_

BILLINGS ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_ EVENT DATE: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

**IMPORTANT CONDITIONS AND REGULATIONS**

1. Use care in ordering power and know the requirements of your equipment or insufficient wattage will result in blown fuses. Electrical service will be discontinued until load is reduced or proper wattage added. Additional charges will be made for changes and additions.
2. All equipment , regardless of power source, must comply with all Federal, State and Local safety codes.
3. All equipment must be properly tagged and wired with complete information as to type of current, voltage, phase, cycle, horsepower etc. Exhibitor is responsible to provide connection from equipment to power source. All temporary power connections must be in compliance with McAllen Fire Code.
4. All material and equipment furnished by The McAllen Convention Center shall remain our property.
5. All exhibitor's cords must be 3-wired grounded type. All exposed non-current carrying metal parts of fixed equipment which are likely to be energized shall be grounded.
6. Rates quoted for all connections cover only the extension of service to rear of booth in the most convenient manner.
7. Wall, column and permanent building utility outlets are not a part of booth space and are not to be used by exhibitors.
8. Electrical power for lights and displays will be turned on one hour prior to show opening and will be turned off one-half hour after the conclusion of show. 24 hour service is available upon request at 1 1/2 times the rates listed.

Electrical Service	ADVANCE	FLOOR	QTY.	TOTAL
<b>ELECTRICAL OUTLETS (Approx 120V A.C. 60 Cycle)</b>				
<b>SERVICE CONNECTIONS</b>	PRICE	PRICE	QTY	
1001-1500 WATTS (20 AMPS)	\$65.00	\$75.00		
<b>ELECTRICAL SERVICE (Approx. 220V/A.C. 60 Cycle/Single-Phase.</b>				
20 AMPS	\$85.00	\$110.00		
30 AMPS	\$100.00	\$125.00		
40 AMPS	\$115.00	\$140.00		
50 AMPS	\$130.00	\$155.00		
60 AMPS	\$145.00	\$170.00		
100 AMPS	\$200.00	\$225.00		
<b>ELECTRICAL SERVICE (Approx. 220V/A.C. 60 Cycle/Three-Phase.</b>				
30 AMPS	\$140.00	\$165.00		
40 AMPS	\$180.00	\$205.00		
50 AMPS	\$220.00	\$245.00		
60 AMPS	\$260.00	\$285.00		
100 AMPS	\$300.00	\$325.00		
200 AMPS	\$400.00	\$425.00		
400 AMPS	\$550.00	\$575.00		
GENERATOR	\$475.00			
<b>LIGHTING EQUIPMENT AND CORDS RENTAL</b>				
150 WATTS FLOOD LIGHT	\$20.00	\$40.00		
300 WATTS FLOOD LIGHT	\$30.00	\$50.00		
25 FOOT CORD	\$10.00	\$20.00		
50 FOOT CORD	\$15.00	\$30.00		
Labor for Special Electrical Work	\$50.00/hr.	\$65.00/hr.		
Certified Master Elc. / Hook-Up	In /Out	\$250.00		
Concert Lighting Hook-Up	Unit 1/p-hr	\$350.00		
Concert Sound Hook-Up	Unit 2/p-hr	\$350.00		
<b>SUBTOTAL -----</b>				
<b>SALES TAX 8.25% -----</b>				
<b>TOTAL \$ -----</b>				

**NOTICE**  
 PAYMENT IN FULL MUST ACCOMPANY ORDER.  
 FLOOR RATES WILL APPLY TO ALL ORDERS NOT RECEIVED 10 BUSINESS DAYS PRIOR TO MOVE IN OF SHOW. ORDERS PLACED AT SERVICE DESK MUST BE PAID AT TIME OF ORDER. MAKE CHECKS PAYABLE TO: City of McAllen